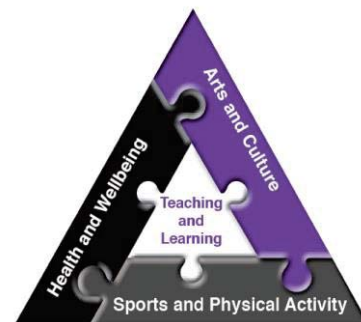


NEW COLLEGE LEICESTER

Arts & Culture Partnership



Terms of Reference

1. TITLE

The organisation shall be known as New College, Leicester Arts and Culture Partnership.

2. Priority

The Priority of the group is

“To work in partnership to raise attainment, achievement and the aspirations of the students and the local community through outstanding cultural opportunities”

3. Status

The partnership is not owned or controlled by any single organisation. All those involved in the partnership remain independent.

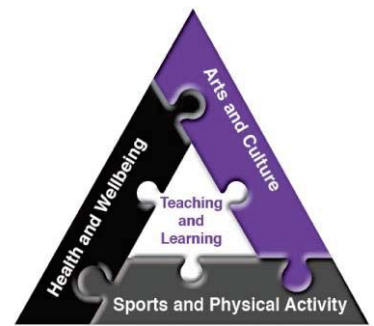
4. Aims

- 4.1 To raise educational outcomes for all.
- 4.2 Align services to provide leadership and co-ordination for the development of arts and culture for all according to the national picture.
- 4.3 Represent the interest of arts and culture providers and participants in building a strong infrastructure.
- 4.4 To promote health equality amongst Leicester residents through arts and culture.
- 4.5 Influence the future development of arts and culture across Leicester, Leicestershire and the East Midlands, raising awareness of the College and improving and enhancing the opportunities for all to take part in arts and culture.
- 4.6 To influence and achieve sustainable facility development at New College Leicester through capital building programmes.
- 4.7 To manage through appropriate development plans and leases the sustainability of New College Leicester facilities
- 4.8 To performance manage the Arts and Culture Strategy and create a Centre of Artistic and Cultural Excellence

5. Functions

The group will seek to achieve its aims by

- 5.1 Providing the strategic direction for the development of arts and culture at New College Leicester.
- 5.2 Development & implementation of the Arts and Culture Strategy and the action plan from September 2018 to August 2023 with specific and measurable outcomes.
- 5.3 Create a dynamic environment conducive to the partnership working and sharing of good practice.
- 5.4 Championing the case for arts and culture and the impact on health, wellbeing and whole school standards.

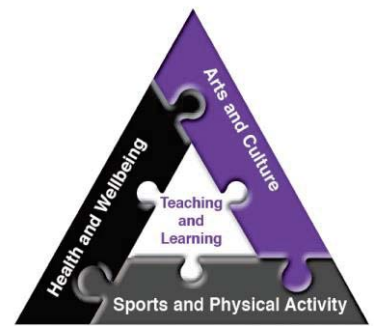


- 5.5 Advising on and determining the activation of funding opportunities and resources to improve on the development of arts and culture.at New College Leicester.
- 5.6 Nominating representatives to serve on other appropriate groups where necessary.
- 5.7 Managing a financially sustainable multi arts and culture complex.

6. Membership

- 6.1 The membership of New College Leicester Arts and Culture Partnership will include the below. The partnership members are expected to act individually and collectively in the best interest of arts and culture.
- 6.2 The Arts and Culture Partnership will report to the Governors of the school on a quarterly basis through the Director of Learning.
- 6.3 The Arts and Culture Partnership will comprise of the following organisations.

- **New College Leicester**
- **Spark Arts**
- **Mighty Creatives**
- **The Curve**
- **Soft Touch Arts**
- **Leicester-Shire Music Service**
- **Drama Network**
- **Leicester City Council**
- **Attenborough Arts Centre**
- **Leicester Print Workshop**
- **Phoenix Arts**
- **De Montfort University**
- **Forest Lodge Primary School**
- **Parks Primary School**
- **Stokes Wood Primary School**
- **Braunstone Frith Primary School**
- **Dovelands Primary School**
- **Inglehurst Primary School**



In the event that the identified individuals above are not able to make the meeting then a suitable substitute may be provided to represent the organisation on their behalf..

- 6.4 **Secretariat Provision**
Secretariat support will be provided by New College Leicester in the interim. Such provision of secretariat support does not imply any ownership or control of the partnership by the local authority or any other agency.
- 6.5 The Arts and Culture Partnership will be facilitated by New College Leicester through the Director of Learning
- 6.6 The Arts and Culture Partnership shall have the power to co-opt additional members at its absolute discretion.
- 6.7 **Officers**
A Chair and Vice Chair shall be elected by the partnership from within its membership each year at the AGM. A Chair shall only serve a maximum term of 3 years
- 6.8 **Frequency of Meetings**
The partnership shall meet once a term (3 times per year).

7.0 Finance

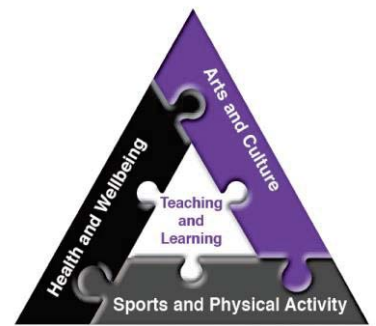
The partnership will appoint a Finance Officer to manage any pooled resource or funding attracted for the Arts and Culture Partnership which will be held by New College Leicester.

8.0 Annual General Meeting

- 8.1 One meeting of the partnership each year (normally the September meeting) shall be designated the Annual General Meeting. The business of the Annual Meeting shall be to:
- 8.2 Consider and endorse the nominations for membership of the partnership for the ensuing year.
- 8.3 Receive an Annual Report from the Head of Performing Arts and consider an Action Plan for the subsequent year.
- 8.4 Consider potential funding for the following year.
- 8.5 Consider any amendment to the ToR or any other resolutions for which due notice has been given. Due notice, for all submissions, to be no less than two weeks prior to the AGM.
- 8.6 Seek any endorsements necessary from the Governors and the Trustees of the School.

9. Alterations to the Terms of Reference

- 9.1 This ToR is subject to approval by the Annual General Meeting. Any alterations to this ToR may only be made at an Annual General Meeting or at a Special General Meeting convened for that purpose, provided that at least 21 days notice has been given of the date of the meeting and the content of the proposals to all those persons and organisations that make up the partnership. Any proposal to modify this ToR must have been proposed and seconded by persons or organisations that make up the partnership.
- 9.2 Any proposal to alter this ToR shall be considered to have been carried if it is supported by at least two thirds of those present.



- 9.3 Alterations may be made at a Special General Meeting convened for that purpose provided that due notice of the proposal has been submitted in writing to the Secretariat at least two weeks before the proposed date of the meeting.
- 9.4 A call for a Special General Meeting must be submitted in written form to the Secretariat and to be valid must be supported by a proposer and seconder and by at least four other persons or organisations that make up the partnership. The Secretariat shall convene any validly requisitioned Special General Meeting to take place within 25 days of the request having been submitted.
- 9.5 In the case of a Special General Meeting, the right of attendance shall be the same as for an Annual General Meeting.

10. DISSOLUTION

- 10.1 The partnership shall be dissolved by a resolution to that effect passed by an Annual General Meeting or Special General Meeting convened for that purpose, for which due notice has been given in accordance with 9.4. To be carried, such a resolution shall require the support of at least 2 thirds of those present that make up the partnership.
- 10.2 If the partnership is wound up or dissolved, and after all debts and liabilities if any, have been paid, there remains any assets, these shall not be paid to or distributed among the members but shall be given or transferred to some other organisation having similar aims and objectives.

ToR as approved at the Annual General Meeting on

Chair: Vince Attwood

Vice Chair:

Signed and agreed by members

New College Leicester

Director of Learning Kate Brown

Head of Performing Arts Francis Matthews

Spark Arts

Chief Executive Adel Al-Salloum

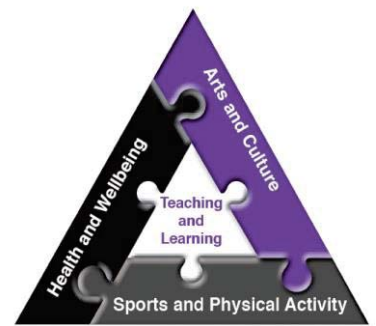
City Classroom co-ordinator Gemma Kiddy

The Mighty Creatives

Development Manager Hazel Townsend

The Curve

Head of Learning Andy Reeves



Soft Touch Arts

Company Director Vince Attwood

Company Director Sally Norman

Leicester-Shire Music Service

Head of Service Sharon Bray

Acting Deputy Service Manager Sarah Barton-Wales

Drama Network

Head of the Drama Network Geoff Readman

Leicester City Council

Head of Arts and Museums Joanna Jones

Attenborough Arts Centre

Education and Outreach Officer Marianne Pape

Leicester Print Workshop

Director Yasmin Canvin

Phoenix Arts

Chief Executive John Rance

De Montfort University

Head of Public Engagement Mark Charlton

Forest Lodge Primary School

Arts Link Jack Butler

Parks Primary School

Arts Link Grant Decker

Stokes Wood Primary School

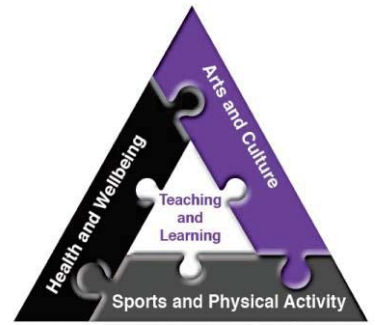
Arts Link Nick Hill

Braunstone Frith Primary School

Arts Link Germaine Mckinnon

Dovelands Primary School

Arts Link



Inglehurst Primary School

Arts Link

DRAFT