

Minutes of a Meeting of New College Leicester Trust held on Wednesday 6th May 2015 at 5 pm

Present

Tony Barradell - Trustee
Sue Billington – Trustee
Dipak Patel – Trustee
Ian Chakravorty - Trustee

In attendance

Lynn Dawson - Clerk

1. Apologies for Absence

Margaret Libreri – Trustee
Jane Brown – Principal/Trustee
Jan Hesketh - Trustee

2 Minutes of the last meeting and matters arising

Dipak Patel noted the minutes had not mentioned that the school's bank account had now been transferred to Barclays.

The minutes of the meeting held on 14th January 2015 were then agreed, as an accurate record.

3 Company Secretary Report – Tony Barradell

Tony Barradell informed Trustees that he had informed Companies House regarding the change of postcode.

Tony Barradell informed Trustees that the accounts had been submitted to Companies House but had failed to register them on time therefore the College may receive a penalty. The Trustees agreed that any fine should be paid immediately. Tony Barradell noted that the Trustees would need accountancy advice as the school had previously been classed as a dormant company but may now be classed as trading. If this was the case then it would need to be registered with HMRC as soon as possible.

Sue Billington advised that she had checked the Articles re the LA Trustee position and confirmed that a LA trustee was required.

Action agreed:

- Tony Barradell to speak to Babington re advice on finances
- Sue Billington to speak to LA re advice on finances
- Tony Barradell to look at the asset revaluation timescale frequency
- Sue Billington to speak to LA re a replacement for Margaret Libreri who holds the LA Trustee position

4 Governing Body Update

Sue Billington reported back to Trustees on the March and April governors meetings. She informed Trustees that the Student Council had presented and had discussed wanting more trips, more work experience and more guest speakers coming into the college. Sue Billington asked Trustees to be mindful of this and maybe offer their time to come into the college to speak to students.

Sue Billington informed Trustees that the college was looking at expanding their Post 16 offer which links to the college strategy. Governors had registered a risk and asked for a 3 year strategy to ensure there would be no impact on years 7-11.

Sue Billington informed Trustees that regarding achievement the college are predicted to hit floor targets but are struggling in Maths. Rose Angus is taking over line management of this faculty and would focus them on implementing their strategy.

Sue Billington informed Trustees that at the March governors meeting Jane Brown had introduced the British values which embeds into the college's 4 Rs: Respect, Responsibility, Resilience and Resourcefulness which now links into the school values.

Sue Billington noted that the Governing Body still does not have a LA governor.

Action Agreed:

- Sue Billington to chase the LA regarding a governor

5 BSF

Sue Billington updated the Trustees and noted that the North site is still not complete therefore the college are withholding accepting the handover certificate. The Trustees agreed with this decision.

Sue Billington informed Trustees that the café was now in operation and has been very successful and had taken approximately £2,800 in the first month.

Sue Billington informed Trustees that there is a problem with the Astroturf on the football pitch. This is not a problem for the school but will become a problem for the LA. Sue Billington suggested that Deborah Rose, Governor could lead on this issue and speak to the LA.

Action Agreed:

- Trustees to monitor the Astroturf situation

6 AOB

Strategy

Sue Billington tabled the 2010-2015 strategy which needs to be updated for the next 5 years, 2015 – 2020. A discussion took place and it was decided that the strategy needed re-evaluating. It was decided at the next meeting that the strategy would be discussed where Sue Billington and Jane Brown would bring a playback of the baseline and Trustees would help define the 2020 vision. Dipak Patel offered the services of an analyst to collect data for the baseline if a parental survey was carried out, as suggested.

Action agreed:

- Sue Billington and Jane Brown to bring playback of baseline
- Sue Billington and Jane Brown to talk about where the college wants to aspire to be by 2020
- Trustees to discuss 2020 vision and how to make it visible to the staff, community etc.

Dates for Trustee meetings

It was agreed for Trustees to set up 3 meetings for the next academic year.

Action agreed:

- Proposed dates to be circulated and agreed:
Thursday 10th September 2015
Thursday 14th January 2016
Thursday 21st April 2016

Cycle Path

The Trustees had voted on the options for the cycle path prior to the meeting via email and the decision was made where Option 1 was agreed and permission granted to progress.

Meeting ended at 6.00 pm