

NEW COLLEGE LEICESTER

Student Holiday Application Form



Student's Name:	Form:
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Date of Holiday

Start Date:	Return to School:
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Please note:

1. The school can only authorise ten days in any school year and although permission will normally be given, there is **no right** to a holiday in term time.
2. Days in excess of this will be marked as 'unauthorised absence' and recorded on your child's school record accordingly.
3. Holiday leave will only be granted where children are going away on holiday i.e. physically leaving the area, not merely going on day trips or having a holiday at home.
4. Requests will be refused if your child already has a poor record of attendance or if something important, such as an examination, would be missed.
5. Any holiday leave taken without approval in advance will be marked 'unauthorised' absence.

Please indicate the reason why this holiday could not be take place in the course of the normal College holiday pattern:

Has your child had a previous holiday during the current school year?

Yes	No
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If yes, please enter details

Start Date:	Finish Date:
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Signed by Parent / Carer

Date

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