

# Minutes of a Meeting of New College Leicester Governing Body held at the College on Thursday 17<sup>th</sup> January 2019 at 5.00 pm.

## Present

Tony Barradell – Governor  
Sue Billington - Governor  
Jane Brown – Principal  
Ian Chakravorty – Governor  
Owen Jones - Governor  
Trevor Low – Governor  
Ellen Rudge-Tezcan – Governor

## In Attendance

Lynn Dawson – Clerk to Governors

### 1. Apologies

Dipak Patel – Governor  
Deborah Rose – Governor  
Sue Thistlethwaite – Governor  
Paul Wilson – Governor

### 2. Minutes of the last meeting

The Minutes of the meeting held on 8<sup>th</sup> November 2018, having been previously circulated, were taken as read, noted and signed as a true record.

### 3. Matters Arising from the Minutes

**Item 1** – Student Disciplinary Panels – ongoing.

**Item 2** – Governors to explore sponsorship opportunities – ongoing.

**Item 3** – Sue Thistlethwaite to carry out a walkthrough of the college to review behaviour and attitudes to learning – Sue will be carrying out her walkthrough on 29<sup>th</sup> January - On agenda for March meeting.

**Item 4** – Jane Brown to complete a high level spend plan for the college – ongoing.

**Item 5** – Chris Gowans to work on ensuring a safe environment for external users and to run a report as to what systems are already in place – ongoing.

**Item 6** - Sue Thistlethwaite to look at, and report back on impact of student disciplinary panels with a success rate, looked after children, students who do not access the full curriculum, spending of pupil premium and the students' exclusion/attendance rates – ongoing.

**Item 7** – To dedicate a 10 minute slot on each alternate GB agenda in terms of briefing governors on Child Protection in accordance with the current procedure – On agenda.

**Item 8** – Exclusions: Overall comparison of group figures to the other City Schools – Jane Brown is waiting for the LA to collate Autumn Term figures - ongoing.

**Item 9** – Directors of Learning to be invited to governors meetings – ongoing.

**Item 10** – GDPR update on agenda – Ongoing.

**Item 11** – A plan for parental engagement to be presented to governors in the New Year for 2018/19 – On the agenda for March.

**Item 12** – To present a business case for the future of Post 16 provision at New College Leicester – ongoing.

**Item 13** – On the agenda for March.

Ian Chakravorty entered the meeting.

Sheree Barnes, Assistant Principal entered the meeting.

#### **4. Declaration of Interests**

All members to declare any direct or indirect pecuniary interests they may have in the business to be transacted.

Sue Billington declared that she was a director for Propraxis. Trevor Low declared that he was Chairman of Hinckley Gymnastics Club which holds the operating license for the New College Gymnastics Centre. Tony Barradell declared that he was a Director for Clear Vision Learning Limited. Deborah Rose declared that she was a Director of Leicester Business Improvement District Company. Paul Wilson declared that he is the Principal of Wyggeston and Queen Elizabeth I College which had merged with Regent College. Ian Chakravorty declared that he is Director of Business and Organisational Development for Breedon House Nurseries Ltd. Owen Jones declared he was a director of Calipro Software Limited and a System Engineer for Morris Angel and Son.

Sue Billington apologised for a change in the order of the Agenda as published. Wayne Allsopp, who was scheduled to present at the meeting, was attending a Community Awards event as New College had been nominated for the Community Sports provision.

#### **5. Arts and Culture Strategy 2018-2023 (New additional item)**

Jane Brown introduced Kate Brown, Director of Learning for Expressive Arts and Design Technology. She presented the Arts and Culture Strategy 2018-2023. She explained that the purpose of this strategy was to work in partnership to raise attainment, achievement and aspirations of the students and the local community through outstanding cultural opportunities and the vision is to be a centre of artistic and cultural excellence. The strategy was launched in November and the college is working with external agencies i.e. arts organisations (City Classrooms, Soft Touch Arts and DMU) and is now in the process of joint bidding for £1 million from the Arts Council. The college is through to the final 3 bidders in the Midlands and will have a result in March. The bid is specifically focusing on Performing Arts and have had to raise £100,000 (£50,000 from New College and £50,000 from DMU). The DMU Project is also running a major research project on the impact of art on people in the 0-25 age range on behalf of the Arts Council.

Kate Brown informed governors that the college is also working towards gaining platinum status of the Artsmark awards. The college is one year into the two year process which will end in January 2020.

Tony Barradell entered the meeting.

Kate Brown left the meeting.

Owen Jones, Parent Governor was introduced to the Board of Governors.

## **6. Termly Teaching and Learning Report**

Sheree Barnes, Assistant Principal presented the Termly Teaching and Learning Report. This covered the quality of teaching overview. The target by the end of the academic year is for 90% of teachers to be good or better with 20% outstanding. Sheree stated that currently there are 71 active teachers with 11.2% being outstanding, 83% being good or better, 18% requires improvement and 0% inadequate teachers. The teachers are analysed by walkthroughs which include book checks and individual teachers planning folders analysis, lesson observations along with analysis of the year 11 results to triangulate the quality assurance results and these then tie in to staff's appraisals. All staff are quality assured and from this a CPD calendar is put together and matched up to each member of staff's appraisal. The staff are then trained on their chosen CPD sessions throughout the year with new staff receiving 6 compulsory training sessions on the New College Way.

Sheree Barnes explained that the focus for this year is differentiation and priorities going forward are curriculum planning to be interleaved, teacher strategies to help students remember, weekly DEAR (drop everything and read) sessions and revision strategies.

The governors thanked Sheree Barnes for her report and she left the meeting.

Cerin Wilson, Assistant Principal entered the meeting.

## **7. Student Progress against Targets**

Cerin Wilson presented the headline figures for Autumn 2. She explained that the year 11 cohort has 170 students with 26% of students not having KS2 data therefore they would not count in the Progress 8 figures. The Autumn 2 data for Progress 8 is tracking a -0.824 with high ability making the most progress, girls achieving better than boys and EAL achieving better than non-EAL.

Cerin Wilson noted that regarding specific subjects, Performing Arts were most improved due to strong leadership intervention. She reported that mock examinations were held earlier this year and the basics 4+ was 38.20% compared to 37.6% last year. The mock exam results were for progress 8 -1.41 and attainment 8 at 30.47. English, Maths and 5 other subjects had improved but there had been a decrease for French, Hairdressing and Physics. With regard to French, the listening paper had not been good. A new Head of Department was now in place and the classes were being split down. With Hairdressing the Head of Post 16 had resigned; they had been focussing more on their coursework before she left. With Physics there had been significant changes to student entries.

There was a discussion around the results and the new SIMs parent app which had been launched. This subject was to be put on the agenda for March.

Sue Billington requested that the targets were included on these reports.

## **8. Student Behaviour, Attendance and Safeguarding**

The child protection training on Sexting was postponed until the next meeting as several governors were not present.

### Exclusions

Ellen Rudge-Tezcan reported on the exclusions for the Autumn Term which consisted of 48 days. 5 of these days were for 1 student who had brought drugs onto site and had consequently been allocated a Managed Move to another school. This figure was a reduction on the last 2 years. She noted there is a consistent behaviour management approach of zero tolerance and a number of students with serious behaviour issues are now being educated full time at more suitable education establishments for their needs. Karen Simpson, Director

of Learning for Inclusion and her team deserved credit for working hard to place these students more appropriately. There have also been numerous interventions to stop students' behaviour from escalating.

The governors congratulated the college on their reduced figures.

### Attendance

Ellen Rudge-Tezcan reported on the whole school attendance which was tracking at 95.4% which is above the national figure of 94.8%. The pupil premium attendance has reduced to 94.3% which is above the national pupil premium attendance figure, but not yet at national and SEN attendance had risen to 92.2% which is also above the national SEN attendance figure but not yet at national. Attendance of students in care is 81.6%. This figure has been affected by 2 out of the 8 students, both who have now been placed in residential placements.

Ellen Rudge-Tezcan reported there had been 199 school attendance panel meetings (123 pupil premium and 39 SEN students), 12 penalty notices issued (4 pupil premium and 4 SEN students), 24 holiday penalty notices issued (9 pupil premium and 1 SEN student) and 2 court actions taken (both pupil premium and SEN students). The attendance of all students, but especially Pupil Premium and SEN students continues to be closely monitored.

### Termly Safeguarding Report

Ellen Rudge-Tezcan presented the termly safeguarding report. She stated there had been 105 potential child protection cases referred in the Autumn Term. 34 of these cases had been referred to the children's Duty and Assessment team and support for the other 71 cases had come from the pastoral staff at the College, the College Nurse, Safeguarding PCSO-Gill Edwards or other external agencies. There are currently 12 open child protection cases in total, either on a Child Protection Plan or a Children in need plan.

Ellen Rudge-Tezcan noted that there had been 13 phone calls from Operation Encompass last term due to domestic violence incidents in the holidays. She reported that the college are working with the domestic violence initiative in the City and this along with mental health issues, obesity and knife crime were being included in the health and wellbeing strategy. Ellen Rudge-Tezcan praised the safeguarding team for managing some difficult cases and the governors passed on their thanks to Ellen and her team for their hard work.

Jane Brown tabled the parent voice feedback from Year 7, year 9 and year 10 parents' evenings. This was discussed and figures of parents that attended were given.

## **9. Governor Feedback**

Sue Billington gave feedback on BSF. She reported that the LA had confirmed they had now received all responses from tenders.

## **10. Report from Trust Board**

The next Trustees Meeting is to be held on 31<sup>st</sup> January.

## **11. College Finance**

The Cost Centres financial report was deferred. Tony Barradell stated he was happy with the finance summary.

## **12. Staffing Matters Update**

Jane Brown reported that a new Head of Hairdressing and Head of MFL had joined the college. There had also been a resignation from the Sports Technician.

## **13. Policy Approval**

The following policies were agreed by governors:

- Quality Assurance
- Probation Procedure for Support Staff Employees
- Homework Policy

#### 14. Any Other Business

- The governors agreed they were happy with the new reports that had been presented.
- Jane Brown reported that she was putting together new agendas for the governors meetings to allow adequate time for discussion.

**Meeting closed: 7.25 pm**

**Next meeting: Thursday 7<sup>th</sup> March 2019 – 5.00 pm**

ITEM	ACTION	OWNER	DEADLINE
1	Governors to offer dates to sit on Student Disciplinary Panels	All	Ongoing
2	Governors to explore sponsorship opportunities with their contacts	All	Ongoing
3	Sue Thistlethwaite to carry out a walkthrough of the college to review behaviour and attitudes to learning.	Sue Thistlethwaite/ Jane Brown	December
4	Jane Brown to complete a high level spend plan for the college.	Jane Brown	Ongoing
5	Chris Gowans to work on ensuring a safe environment for external users and to run a report as to what systems are already in place	Jane Brown	Ongoing
6	Sue Thistlethwaite to look at, and report back on: <ul style="list-style-type: none"> <li>• impact of student disciplinary panels with a success rate.</li> <li>• looked after children</li> <li>• students who do not access the full curriculum</li> <li>• spending of pupil premium and the students' exclusion/attendance rates.</li> </ul>	Sue Thistlethwaite	Termly
7	A 10 minute Child Protection slot on each GB agenda in terms of briefing in accordance with the current procedure.	Ellen Rudge-Tezcan	Ongoing
8	Exclusions: The governors requested an overall comparison of group figures to the other City schools.	Jane Brown	Ongoing
9	DOLs to be invited to governor meetings.	Jane Brown	Reschedule
10	GDPR update on next agenda	Jane Brown	Ongoing
11	A plan for parental engagement to be presented to governors in the New Year for 2018/19	Jane Brown/Fiona Rogers	January 2019
12	The Governors requested a Business Case for the future of Post 16 provision at New College Leicester	Jane Brown/Chirag Patel	New
13	Cerin Wilson to provide a 'deep dive' further analysis to present to GB on High Ability P8.	Cerin Wilson	New
14	Cerin Wilson to present the new SIMs parent app	Cerin Wilson	New