



**NEW COLLEGE LEICESTER**  
**Glenfield Road, Leicester,**  
**LE3 6DN**

## **KITCHEN ASSISTANT**

We are looking for an enthusiastic, flexible and motivated person to join our busy team. The person appointed will need to provide a quality and efficient catering service to all customers of the college and to take responsibility for the day to day operations of the service; therefore they will need:

- Literacy and numeracy sufficient to perform the job tasks,
- Knowledge of food hygiene,
- Experience of food preparation,
- Awareness of health and safety regulations,
- Good communication skills.

**This post is for 12.5 hours per week, 38 weeks per year (term-time)**

**Working times: 11.30 – 2.00 pm**

**Salary: Scale 1 – Points 3-6 (£4,634- £4,736 – actual salary (plus LCC living allowance))**

**Closing date for applications: Friday 14<sup>th</sup> December 2018 - noon**

**For further details and an application pack please contact Lynn Dawson, HR/Admin Manager on 0116 2318501 or email; [ldawson@newcollege.leicester.sch.uk](mailto:ldawson@newcollege.leicester.sch.uk)**

**You can also download all the information from our website at [www.newcollege.leicester.sch.uk](http://www.newcollege.leicester.sch.uk)**

*New College Leicester is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.*

*We particularly welcome applications from under-represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.*