

## Minutes of New College Leicester Trustees meeting held on Thursday 4<sup>th</sup> October 2018 at 5 pm

### Present

Tony Barradell – Trustee

Sue Billington – Trustee

Jane Brown – Principal/Trustee

Dipak Patel – Trustee/Chair

#### 1. Apologies for Absence

Ian Chakravorty – Trustee

#### 2 Minutes of the last meeting and matters arising

Minutes agreed as a true record.

#### 3 Company Secretary Report

None

#### 4 BSF Update

Sue Billington informed the Trustees that the Local Authority officers attended the governors meeting and provided an update on the work to be undertaken. She informed Trustees that the Fire Alarm was a latent problem which was affecting 4 schools. Sue Billington stated that she had been informed by the LA officers that there was money in the capital programme (£200k) which would resolve the issue. This work would be scheduled to be completed in the summer of next year. Sue Billington also informed Trustees that the LA officers had assured governors that the heating system was now 80% secure but some training needed to take place on the new Building Management System software.

Sue Billington informed Trustees that no work had been started by the LA on the retained estate as there had been no submitted tenders for the work. This work will be put out to tender again and the work is scheduled to be completed by the summer of next year.

Sue Billington also informed the Trustees that the LA officers had promised to deliver the BSF snagging list by the 21<sup>st</sup> September but that this had not happened as yet.

Sue Billington confirmed with Trustees that the governors had been given reassurances again that the retained estate money has been ringfenced by the LA.

Jane Brown confirmed that the college is still unable to present the Trustees with the costed conditions survey as the college is waiting on the information from the LA in order to proceed.

#### Action Agreed:

- Sue Billington work with Jane Brown to seek resolution of the issues raised
- Jane Brown to bring costed Conditions Survey to Trustees which outlines which party is completing each element of the work.

#### 5 Governing Body Update

Jane Brown updated the Trustees on the latest revisions to the exam results. She confirmed that the college did not fall below the floor standard for Progress 8. She also reminded Trustees that almost a third of Y11 students were not in the official P8 figures. She shared an overview of the groups and the performance of individual subjects. Jane Brown also shared a model which includes all of the students and the progress that they have made in the college.

Trustees confirmed their vision for ensuring that all students are included in the exam results.

## **6 Strategy Discussion**

Discussion was held about the recruitment of an additional Trustee with a business links skills set. Sue Billington reminded Trustees that a seat on the Trust Board is also available to the Local Authority, but they have been unable to fill this since the previous incumbent left the board some time ago.

Jane Brown informed the Trustees that the term of office of some of the Foundation governors was now coming to a close. The Trustees held a discussion and resolved to ask the incumbent Foundation governors to continue to represent the Trustees on the governing body.

Tony Barradell informed Trustees that it was his intention to step down as a Trustee and Foundation Governor next November when he comes to the end of his term in office. Trustees thanked Tony for the advance notice and stated that they would really miss his wise guidance.

Jane Brown informed Trustees that the college is continuing to work with The Bosworth Academy in sharing good practice. Jane Brown stated that a number of schools had visited New College Leicester to see the good practice here.

### **Action agreed:**

- Jane Brown and Sue Billington to advertise for a new Trustee
- Jane Brown and Sue Billington to advertise for a new trustee/Foundation governor with finance expertise
- Jane Brown to ask the Foundation Governors to serve another term on behalf of the Trustees

## **7 AOB**

Tennis Courts – Jane Brown informed Trustees that the college was bidding for capital money to refurbish the run-down tennis courts. Trustees confirmed that the college would pledge £80k to match fund the work. Jane Brown stated that the courts would operate as tennis and netball courts.

Future meeting dates – Jane Brown confirmed the Trustee meeting dates as 10<sup>th</sup> January 2019 and 4<sup>th</sup> April 2019

**Meeting ended at 6.45 pm**