

**Minutes of a Meeting of New College Leicester Governing Body held at the College on Wednesday 22 September 2010 at 4.30 pm.**

**Present**

Andy Breckon –Governor  
Sue Billington - Governor  
Jane Brown - Principal  
Ian Chakravorty - Governor  
David Kershaw - Governor  
Ellen Rudge Tezcan – Governor  
Sue Thistlethwaite – Governor  
Janet Hall – Governor  
Ian Wilson – Governor  
Andy Smith – Governor  
Dipak Patel – Governor  
Jenny Wilson – Governor  
Paul Wilson - Governor

Rose Angus – Vice-Principal  
Chris Dennington – Vice-Principal  
Alan Maddox – Vice-Principal

In Attendance:

Sandra Sullivan (minutes)

**1. Apologies for Absence**

No apologies for absence were received.

**2. Election of Chair and Vice Chair**

Nominations for Chair and Vice Chair of the Governing Body were requested from Governors. Nominations were received for Andy Breckon and Sue Billington as Chair. Voting confirmed Andy Breckon into the position of Chair. Sue Billington was nominated as Vice Chair. Sue Billington was confirmed into the post of Vice Chair.

**3. Declaration of interest**

All members to declare any direct or indirect pecuniary interests they may have in the business to be transacted.

Andy Breckon declared that he was a Director for CfBT; Sue Billington declared that she was a director for Propaxis.

Clerk to Governors to send Declaration of Interest forms to Governors.

**4. Confirmation of the Minutes of the Meeting of the Last Meeting**

The Minutes of the meeting held on 30 June 2010, having been previously circulated, were taken as read, noted and signed as a true record.



- Exclusions / Appeals (generic) etc      Janet Hall  
Jenny Wilson  
Ian Chakrovorty
- Report from the Trust      Dipak Patel
- Finance      Andy Breckon to lead
- Standards      All Governors

Andy Breckon stated that the Leadership Team would know which Governor to work with so information can be fed back at Governor Meetings. This allows the Governing Body to be focussed with individual responsibilities without tying up the Leadership Team in additional meetings.

Following discussion, Governors agreed to all proposals.

## **6. . Annual National Challenge Adviser Report**

Jenny Hastings was in attendance at the meeting to present her annual report for 2010. The report had previously been distributed to Governors. Jenny presented the report and the following areas were highlighted:

- Key successes
- Key Strengths
- Key Challenges
- Suggested Priorities for 2010/2011
  - Development of the Learning Strategy
  - Improved outcomes in maths and PE
  - Raising literacy and numeracy levels from KS2
  - Embedded improvement at KS3

Dipak Patel said that the way Jenny presented the information meant that it was easy to understand; less quantitative information and a more qualitative assessment. He spoke of creating a balanced score card based on some of the points from the National Challenge Report; to pick 2/3 to start with and then assess etc.

Agreed that Dipak Patel and Sue Billington to choose one topic to create a balanced score card for and to feedback to Governors.

## **7. College Budget**

Jane Brown presented the Governors with the budget report and stated that there had not been much change since the last meeting. Jane Brown reported that the school has not yet received any additional money from either the National Challenge or for the Trust.

Jane Brown further explained there would potentially be a very small surplus of £36,000 next year and the budget was very tight. Jane Brown stated that there was a need to look at generating income streams, which would be one responsibility of the new Business Manager.

## **8. Principal's Report**

### **(a) 2010 Pupil Performance Results**

Rose Angus presented information on the student performance results for 2010. Document was distributed to Governors and explained the results for the last 4 years. Rose said that these had been the best results in the history of the school over all indicators.

Janet Hall, on behalf of the Governors, thanked the staff for what had been achieved.

- Art, Textiles, Film Studies, History, English, Add. Science and Core Science had delivered well.
- PE were being dealt with due to poor performance
- Maths results narrowly missed (2 students being 3 marks off) meeting the whole school target of 30%
- Key Stage 4 & Key Stage 5 were discussed.

Rose Angus noted that the current Year 11 are academically the weakest and also the smallest year group and with significant SEN needs (over 50%). The target for this year is 34% of students to attain 5A\*-C inc EM. Interventions are in place and English and maths exams were initially taken at the end Year 10 with multiple re-entries being scheduled.

### **(b) Pupil Attendance**

Alan Maddox circulated a report on the annual comparison of persistent absentees

Alan Maddox reported that so far this year, 94.9% had been the best start of an academic year. He confirmed that attendance strategies were in place, with particular emphasis on Key Stage 4, Year 11 in particular.

Alan Maddox said that the Leadership Team thought the target of 93% was not aspirational enough and was easily in our grasp therefore New College was aiming for 93.6% which is in line with the LA average.

Persistent absence is below the 5% threshold at 4.8% which demonstrates year on year improvement, however 12 students have been identified so far with 14+ absences.

A new Attendance strategy has been developed, trialled and implemented in the school and is showing early signs of impact. The Education Welfare Officer has been part of the strategy group.

**(c) Pupil Exclusions**

Alan Maddox provided data on pupil exclusions for the academic year 2010-11. He explained that the school was looking to reduce the number of Fixed Term exclusions. Alan Maddox also discussed this year's exclusions so far. It was noted that there were some repeat offenders.

**(d) Staffing Matters Update**

Jane Brown informed the Governors she had received and accepted 2 resignations this term:

- 1 from the support staff (Administration)
- 1 teacher – Head of Faculty (Mathematics)

There was 1 staffing issue involving a member of the support staff which was being dealt with at a staff disciplinary meeting chaired by Sue Billington.

Jane Brown confirmed that there had been no further issues since last term involving safeguarding.

**9. Any Other Business**

A date of Wednesday 3 November 2010 was agreed for the next Full Governor meeting.

The Chair thanked all Governors and the Leadership Team for their attendance.

**Minutes confirmed as a true record by Andy Breckon, Chair of Governors and Jane Brown, Principal**